



# Burleigh Heads State School

## Enrolment Agreement

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Burleigh Heads State School.

### **Responsibility of student to:**

- Attend school regularly, on time, ready to learn and take part in school activities.
- Act at all times with respect and show tolerance towards other students and staff.
- Work hard and comply with requests or directions from the teacher and principal.
- Abide by school rules, meet homework requirements and wear school's uniform.
- Respect the school environment.

### **Responsibility of parents to:**

- Attend meetings arranged for parents.
- Let the school know if there are any problems that may affect my child's ability to learn.
- Inform school of reason for any absence.
- Treat school staff with respect and tolerance.
- Support the authority and discipline of the school enabling my child to achieve maturity, self discipline and self control.
- Abide by school's policy regarding access to school grounds before, during and after school hours.

### **Responsibility of school to:**

- Develop each individual student's talent as fully as possible.
- Inform parents and carers regularly about how their children are progressing.
- Inform students, parents and carers about what the teachers aim to teach the students each term.
- Teach effectively and to set the highest standards in work and behaviour.
- Take reasonable steps to ensure the safety, happiness and self-confidence of all students.
- Be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community.
- Clearly articulate the school's expectations regarding the Responsible Behaviour Plan for students and the school's dress code policy.
- Ensure that the parent is aware of the school's record-keeping policy including the creation of a transfer note should the student enrol at another school.
- Set, mark and monitor homework regularly in keeping with the school's Homework Policy.
- Contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality.
- Deal with complaints in an open, fair and transparent manner.
- Consult parents on any major issues affecting students.
- Treat students and parents with respect and tolerance.

I acknowledge that information about the school's current programs and services has been explained to me.

I accept the rules and regulations of the Burleigh Heads State School as stated in the school policies that have been provided to me as follows:

- ❖ Information Handbook detailing school operations and activities
- ❖ Responsible Behaviour Plan for Students
- ❖ Permissions

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Student Signature

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Parent/Carer Signature

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On behalf of Burleigh Heads SS